



City of Farmington  
354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

**CITY COUNCIL AGENDA**  
**August 12, 2013**

A regular meeting of the Farmington City Council will be held on  
Monday, August 12, 2013 at 6:00 p.m.  
City Hall  
354 W. Main Street, Farmington, Arkansas.

1. Call to Order – Mayor Ernie Penn
2. Roll Call – City Clerk Kelly Penn
3. Pledge of Allegiance
4. Comments from Citizens – the Council will hear brief comments at this time from citizens. No action will be taken. All comments will be taken under advisement.
5. Approval of the minutes - July 8, 2013
6. Financial Reports.
7. Entertain a motion to read all ordinances and resolutions by title only.
8. Proclamations, special announcements, committee/commission appointments.
9. Committee Reports
  - a. Street Committee
  - b. City Beautification Committee
  - c. Economic Development Committee
  - d. Park & Recreation Committee
  - e. Finance Committee
  - f. Historic Preservation Committee

**NEW BUSINESS**

10. Request approval to increase library employee's salary.
11. Request approval to bid Library renovation.
12. Ordinance No. 2013-06 Rezone properties containing approx. .18 acres (391 S. Hunter) and adjacent 2.42 acres (parcel # 760-01533-300) per attached legals as requested by Eugene H. Gynne Jr.
13. Request approval to add new volunteer firefighter.

**INFORMATIONAL ITEMS:**

- A. City Business Manager Report
- B. Fire Department Report
- C. Police Department Report
- D. Building/Public Works Report
- E. Library Report

## **Minutes of the Regular Farmington City Council Meeting on July 8, 2013**

The regular meeting of the Farmington City Council scheduled for Monday, July 8, 2013 was called to order at 6:00 p.m. by Mayor Ernie Penn. City Clerk Kelly Penn called the roll and the following Aldermen answered to their names: Patsy Pike, Sherry Mathews, Keith Lipford, Janie Steele, Brenda Cunningham, Bobby Morgan, Terry Yopp and Shelly Parsley. A quorum was declared (8). Also present were City Business Manager McCarville and City Attorney Tennant. After Mayor Penn led the pledge of allegiance, he then opened the public comment portion of the meeting for citizens. There were no speakers

### **Approval of the minutes for Regular June 10, 2013 and Special June 17, 2013 Meetings**

On the motion of Alderman Yopp and seconded by Alderman Lipford and by the consent of all members present, the minutes were approved, accepted and filed as amended by the City Clerk (8/0).

**Financial Reports** – City Clerk Penn advised that city sales tax was down \$1,457.10, County sales tax was up \$2,028.73 for a total increase of \$571.63.

**Entertain a motion to read all Ordinances and Resolutions by title only** – On the motion of Alderman Yopp and seconded by Alderwoman Steele and by the consent of all members present (8/0), it was approved to read all Ordinances and Resolutions by title only at this meeting.

**Proclamations, Special Announcements, Committee/Commission Appointments** – There were none.

### **Committee Reports**

**Street Committee** – Alderman Morgan advised the state had funded the Rheas Mill project; start date could possibly be in September but was dependent on weather conditions. Holland Drive project will be put out for bids soon also.

**City Beautification Committee** – Alderwoman Cunningham advised they are replacing solar lights at the welcome sign by Legend Realty.

**Economic Development Committee** - Alderman Yopp advised the committee met and in order for a hotel to be put in Farmington most are franchise purchases, so there would have to be an individual willing to finance the project. Dale Reed from PG Telco will be their next speaker and his topic will be fiber optics.

**Parks & Recreation Committee** – Alderwoman Mathews advised they are still looking for a brick mason to finish the sports complex project.

**Finance Committee** – No meeting.

**Historical Preservation Committee** – Alderwoman Steele advised they are researching the civil war and our area, from Pea Ridge to Prairie Grove, our area was one of the hardest hit according to research.

### **Old Business**

#### **Ordinance No. 2013-03 Prescribing and Regulating Landscaping – 2<sup>nd</sup> Reading**

A motion was made by Alderwoman Cunningham and seconded by Alderman Yopp to suspend the rules and place Ordinance 2013-03 on its second and final reading and to be read one time by title only, it was approved by the consent of all members present (8/0). City Attorney Tennant read the Ordinance. Mayor Penn asked shall the ordinance pass. It was approved by the consent of all members present (8/0).

### **New Business**

#### **Remove Dell Computer, serial number 4D43Y91 from city inventory.**

A motion was made by Alderwoman Steele and seconded by Alderwoman Mathews to remove Dell Computer, serial number 4D43Y91 from city inventory. . It was approved by the consent of all members present (8/0).

#### **Remove HP Printer CP 3525DN, serial number CNCCB1702W from Police Department Inventory and destroy.**

A motion was made by Alderwoman Mathews and seconded by Alderwoman Cunningham remove & destroy HP Printer CP 3525DN from Police Department Inventory. . It was approved by the consent of all members present (8/0).

#### **Ordinance No. 2013-05 Vacate Property adjacent to 125 Terry**

Resident Mindy Houston addressed the council regarding the request and gave the council a brief overview of the drainage issue and their plans for a concrete driveway.

A motion was made by Alderman Yopp and seconded by Alderwoman Pike to suspend the rule requiring the reading of Ordinance 2013-05 in full in 3 different dates and to be read one time by title only, it was approved by the consent of all members present (8/0). City Attorney Tennant read the Ordinance. Mayor Penn asked shall the ordinance pass. It was approved by the consent of all members present (8/0).

**Discuss Nuisance Ordinance**

City Attorney Tennant advised he would like to see the fines amended in the ordinance, other enforcement options were discussed. Mayor Penn advised the council to set a work meeting in the next 60 days to discuss this more in depth.

There being no further business to come before the Council, and on the motion of Alderman Yopp and Seconded by Alderman Lipford and by the consent of all members present, the meeting adjourned at 6:52 p.m., until the next regularly scheduled meeting to be held on Monday, August 12th, 2013 at six o'clock p.m. in the City Council Chambers in City Hall, located at 354 West Main Street, Farmington, Arkansas.

Approved;

\_\_\_\_\_  
Mayor Ernie Penn

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City Clerk Kelly Penn

**GENERAL FUND**  
**Balance Sheet**  
**07/31/13**

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Book Value  
Jul 2013  
Actual

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**Assets**

**Current Assets**

**Cash**

CATASTROPHIC MONEY MARKET	136,107.68
GENERAL FUND CHECKING ACCT	561,426.15
GENERAL FUND MONEY MARKET	1,521,247.38
<b>Total Current Assets</b>	<b>\$2,218,781.21</b>
<b>Total Assets</b>	<b>\$2,218,781.21</b>

**Fund Balance**

**Suplus Carryover**

CY SURPLUS (DEFICIT)	299,394.87
FUND BALANCE	1,919,386.34
<b>Total Fund Balance</b>	<b>\$2,218,781.21</b>
<b>Total Liabilities and Equity</b>	<b>\$2,218,781.21</b>

**GENERAL FUND**  
**SALES TAX REPORT**  
**07/01/13 to 07/31/13**

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	Jul 2013	Jul 2012
	Jul 2013	Jul 2012
	Actual	Actual

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**Revenue**

ALCOHOL SALES TAX	168.00	143.38
CITY SALES TAX REVENUES	28,831.74	27,708.30
SALES TAX - OTHER	80,302.58	76,508.97
STREET CITY SALES TAX	9,610.57	9,236.09
<b>Total Revenue</b>	<b>\$118,912.89</b>	<b>\$113,596.74</b>
<b>Total Gross Profit</b>	<b>\$118,912.89</b>	<b>\$113,596.74</b>
<b>Total Net Income (Loss) From Operations</b>	<b>\$118,912.89</b>	<b>\$113,596.74</b>
<b>Total Net Income (Loss)</b>	<b>\$118,912.89</b>	<b>\$113,596.74</b>

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013	Jan 2013	Jan 2013	Jan 2013	Jan 2013
	Jul 2013 Actual	Jul 2013 Budget	Jul 2013 Variance	Dec 2013	Dec 2013 Variance
<b>Revenue &amp; Expenditures</b>					
<b>GENERAL REVENUES</b>					
<b>Revenue</b>					
ACCIDENT REPORT REVENUE	460.00	350.00	110.00	600.00	(140.00)
ACT 833	14,439.90	8,516.69	5,923.21	14,600.00	(160.10)
ALCOHOL SALES TAX	168.00	350.00	(182.00)	600.00	(432.00)
ANIMAL CONTROL REVENUE	1,760.00	1,458.31	301.69	2,500.00	(740.00)
BUILDING INSPECTION FEES	32,027.76	8,750.00	23,277.76	15,000.00	17,027.76
BUSINESS LICENSES	4,175.00	2,916.69	1,258.31	5,000.00	(825.00)
CITY COURT FINES	43,596.01	46,666.69	(3,070.68)	80,000.00	(36,403.99)
CITY SALES TAX REVENUES	190,828.61	177,916.69	12,911.92	305,000.00	(114,171.39)
COUNTY TURNBACK	236,058.63	217,583.31	18,475.32	373,000.00	(136,941.37)
DEVELOPMENT FEES	1,125.00	583.31	541.69	1,000.00	125.00
FRANCHISE FEES	207,041.14	159,563.85	47,477.29	273,538.00	(66,496.86)
GARAGE SALE PERMITS	2,190.00	2,041.69	148.31	3,500.00	(1,310.00)
GRANTS	3,367.93		3,367.93		3,367.93
INTEREST REVENUES	944.43	1,166.69	(222.26)	2,000.00	(1,055.57)
MISCELLANEOUS REVENUES	12,517.91	700.00	11,817.91	1,200.00	11,317.91
PARK RENTAL/DONATIONS	880.00	700.00	180.00	1,200.00	(320.00)
SALES TAX - OTHER	547,829.30	516,833.31	30,995.99	886,000.00	(338,170.70)
SPORTS COMPLEX FEES	44,019.36	32,666.65	11,352.71	56,000.00	(11,980.64)
SRO REIMBURSEMENT REVE	15,780.55	18,083.31	(2,302.76)	31,000.00	(15,219.45)
STATE TURNBACK	66,034.00	55,416.69	10,617.31	95,000.00	(28,966.00)
<b>Revenue</b>	<b>\$1,425,243.53</b>	<b>\$1,252,263.88</b>	<b>\$172,979.65</b>	<b>\$2,146,738.00</b>	<b>(721,494.47)</b>
<b>Revenue Less Expenditures</b>	<b>\$1,425,243.53</b>	<b>\$1,252,263.88</b>		<b>\$2,146,738.00</b>	
<b>Net Change in Fund Balance</b>	<b>\$1,425,243.53</b>	<b>\$1,252,263.88</b>		<b>\$2,146,738.00</b>	



Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013	Jan 2013	Jan 2013	Jan 2013	Jan 2013
	Jul 2013	Jul 2013	Jul 2013	Dec 2013	Dec 2013
	Actual	Budget	Variance		Variance
<b>ADMINISTRATIVE DEPT</b>					
<b>Expenses</b>					
ADDITIONAL SERVICES EXPE	51,179.73	52,500.00	(1,320.27)	90,000.00	(38,820.27)
ADVERTISING EXPENSE	564.62	1,458.31	(893.69)	2,500.00	(1,935.38)
BUILDING MAINT & CLEANIN	16,788.50	29,166.69	(12,378.19)	50,000.00	(33,211.50)
CAPITAL IMPROVEMENT	180,001.50		180,001.50		180,001.50
INSURANCES EXPENSE	606.68	12,833.31	(12,226.63)	22,000.00	(21,393.32)
LEGAL FEES		5,833.31	(5,833.31)	10,000.00	(10,000.00)
MATERIALS & SUPPLIES EXP	11,827.29	12,833.31	(1,006.02)	22,000.00	(10,172.71)
MISCELLANEOUS EXPENSE	1,627.98	1,166.69	461.29	2,000.00	(372.02)
NEW EQUIPMENT PURCHASE	2,235.92	9,333.31	(7,097.39)	16,000.00	(13,764.08)
PAYROLL EXP - CITY ATTRNY	4,594.88	15,922.06	(11,327.18)	27,295.00	(22,700.12)
PAYROLL EXP - ELECTED OFF	30,199.88	32,958.35	(2,758.47)	56,500.00	(26,300.12)
PAYROLL EXP - REGULAR	89,834.52	111,416.69	(21,582.17)	191,000.00	(101,165.48)
PLANNING COMMISSION	4,090.70	7,000.00	(2,909.30)	12,000.00	(7,909.30)
POSTAGE EXPENSE	119.80	2,333.31	(2,213.51)	4,000.00	(3,880.20)
PROFESSIONAL SERVICES	12,760.90	24,218.85	(11,457.95)	41,518.00	(28,757.10)
REPAIR & MAINT - OFFICE E	1,158.90	3,500.00	(2,341.10)	6,000.00	(4,841.10)
TECHNICAL SUPPORT	1,465.00	3,500.00	(2,035.00)	6,000.00	(4,535.00)
TRAVEL, TRAINING & MEETI	2,490.92	8,750.00	(6,259.08)	15,000.00	(12,509.08)
UTILITIES EXPENSES	18,962.74	24,500.00	(5,537.26)	42,000.00	(23,037.26)
<b>Expenses</b>	<b>\$430,510.46</b>	<b>\$359,224.19</b>	<b>\$71,286.27</b>	<b>\$615,813.00</b>	<b>(185,302.54)</b>
<b>Revenue Less Expenditures</b>	<b>(\$430,510.46)</b>	<b>(\$359,224.19)</b>		<b>(\$615,813.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$430,510.46)</b>	<b>(\$359,224.19)</b>		<b>(\$615,813.00)</b>	

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Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013	Jan 2013	Jan 2013	Jan 2013	Jan 2013
	Jul 2013 Actual	Jul 2013 Budget	Jul 2013 Variance	Dec 2013	Dec 2013 Variance
<b>ANIMAL CONTROL DEPT</b>					
<b>Expenses</b>					
FUEL EXPENSES	969.82	1,417.50	(447.68)	2,430.00	(1,460.18)
MATERIALS & SUPPLIES EXP	284.53	350.00	(65.47)	600.00	(315.47)
NEW EQUIPMENT PURCHASE		466.69	(466.69)	800.00	(800.00)
PAYROLL EXP - REGULAR	24,476.67	26,483.31	(2,006.64)	45,400.00	(20,923.33)
PROFESSIONAL SERVICES	6,191.00	9,391.69	(3,200.69)	16,100.00	(9,909.00)
REPAIR & MAINT - EQUIPME	46.05	291.69	(245.64)	500.00	(453.95)
TELECOMMUNICATION EXPE	792.49	583.31	209.18	1,000.00	(207.51)
TRAVEL, TRAINING & MEETI		291.69	(291.69)	500.00	(500.00)
UNIFORMS/GEAR EXPENSE	500.00	424.69	75.31	728.00	(228.00)
<b>Expenses</b>	<b>\$33,260.56</b>	<b>\$39,700.57</b>	<b>(\$6,440.01)</b>	<b>\$68,058.00</b>	<b>(34,797.44)</b>
<b>Revenue Less Expenditures</b>	<b>(\$33,260.56)</b>	<b>(\$39,700.57)</b>		<b>(\$68,058.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$33,260.56)</b>	<b>(\$39,700.57)</b>		<b>(\$68,058.00)</b>	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013	Jan 2013	Jan 2013	Jan 2013	Jan 2013
	Jul 2013 Actual	Jul 2013 Budget	Jul 2013 Variance	Dec 2013	Dec 2013 Variance
<b>BUILDING PERMIT DEPT</b>					
<b>Expenses</b>					
FUEL EXPENSES	1,267.19	1,750.00	(482.81)	3,000.00	(1,732.81)
MATERIALS & SUPPLIES EXP		583.31	(583.31)	1,000.00	(1,000.00)
PAYROLL EXP - REGULAR	47,176.73	49,350.00	(2,173.27)	84,600.00	(37,423.27)
REPAIR & MAINT - EQUIPME	73.01	583.31	(510.30)	1,000.00	(926.99)
TELECOMMUNICATION EXPE	796.86	933.31	(136.45)	1,600.00	(803.14)
TRAVEL, TRAINING & MEETI	848.47	1,458.31	(609.84)	2,500.00	(1,651.53)
UNIFORMS/GEAR EXPENSE	717.73	583.31	134.42	1,000.00	(282.27)
<b>Expenses</b>	<b>\$50,879.99</b>	<b>\$55,241.55</b>	<b>(\$4,361.56)</b>	<b>\$94,700.00</b>	<b>(43,820.01)</b>
<b>Revenue Less Expenditures</b>	<b>(\$50,879.99)</b>	<b>(\$55,241.55)</b>		<b>(\$94,700.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$50,879.99)</b>	<b>(\$55,241.55)</b>		<b>(\$94,700.00)</b>	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013	Jan 2013	Jan 2013	Annual Budget	Jan 2013
	Jul 2013	Jul 2013	Jul 2013	Jan 2013	Dec 2013
	Actual	Budget	Variance	Dec 2013	Variance
<b>FIRE DEPT</b>					
<b>Expenses</b>					
FUEL EXPENSES	4,202.14	4,375.00	(172.86)	7,500.00	(3,297.86)
HAZMAT EXPENSES	2,270.12	1,400.00	870.12	2,400.00	(129.88)
MATERIALS & SUPPLIES EXP	2,696.71	4,083.31	(1,386.60)	7,000.00	(4,303.29)
MISCELLANEOUS EXPENSE		291.69	(291.69)	500.00	(500.00)
NEW EQUIPMENT PURCHASE	2,350.00	2,333.31	16.69	4,000.00	(1,650.00)
PAYROLL EXP - REGULAR	111,256.12	122,412.50	(11,156.38)	209,850.00	(98,593.88)
REPAIR & MAINT - EQUIPME	704.73	1,750.00	(1,045.27)	3,000.00	(2,295.27)
REPAIR & MAINT - TRUCK	1,287.43	2,916.69	(1,629.26)	5,000.00	(3,712.57)
TELECOMMUNICATION EXPE	1,362.12	2,333.31	(971.19)	4,000.00	(2,637.88)
TRAVEL, TRAINING & MEETI	679.00	2,333.31	(1,654.31)	4,000.00	(3,321.00)
UNIFORMS/GEAR EXPENSE	461.01	6,511.19	(6,050.18)	11,162.00	(10,700.99)
<b>Expenses</b>	<b>\$127,269.38</b>	<b>\$150,740.31</b>	<b>(\$23,470.93)</b>	<b>\$258,412.00</b>	<b>(131,142.62)</b>
<b>Revenue Less Expenditures</b>	<b>(\$127,269.38)</b>	<b>(\$150,740.31)</b>		<b>(\$258,412.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$127,269.38)</b>	<b>(\$150,740.31)</b>		<b>(\$258,412.00)</b>	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013	Jan 2013	Jan 2013	Annual Budget	Jan 2013
	Jul 2013 Actual	Jul 2013 Budget	Jul 2013 Variance	Jan 2013 Dec 2013	Dec 2013 Variance
<b>LAW ENFORCE - COURT</b>					
<b>Expenses</b>					
MATERIALS & SUPPLIES EXP	51.08	1,225.00	(1,173.92)	2,100.00	(2,048.92)
MISCELLANEOUS EXPENSE		233.35	(233.35)	400.00	(400.00)
NEW EQUIPMENT PURCHASE		1,750.00	(1,750.00)	3,000.00	(3,000.00)
PAYROLL EXP - REGULAR	77,051.38	52,360.00	24,691.38	89,760.00	(12,708.62)
SPECIAL COURT COSTS	2,646.00	3,500.00	(854.00)	6,000.00	(3,354.00)
TRAVEL, TRAINING & MEETI		1,137.50	(1,137.50)	1,950.00	(1,950.00)
<b>Expenses</b>	<b>\$79,748.46</b>	<b>\$60,205.85</b>	<b>\$19,542.61</b>	<b>\$103,210.00</b>	<b>(23,461.54)</b>
<b>Revenue Less Expenditures</b>	<b>(\$79,748.46)</b>	<b>(\$60,205.85)</b>		<b>(\$103,210.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$79,748.46)</b>	<b>(\$60,205.85)</b>		<b>(\$103,210.00)</b>	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013	Jan 2013	Jan 2013	Jan 2013	Jan 2013
	Jul 2013 Actual	Jul 2013 Budget	Jul 2013 Variance	Dec 2013	Dec 2013 Variance
<b>LAW ENFORCE - POLICE</b>					
<b>Expenses</b>					
BREATHALYZER EXPENSES	269.59	583.31	(313.72)	1,000.00	(730.41)
DRUG TASK FORCE		1,166.69	(1,166.69)	2,000.00	(2,000.00)
FUEL EXPENSES	18,717.03	21,875.00	(3,157.97)	37,500.00	(18,782.97)
MATERIALS & SUPPLIES EXP	5,972.42	14,649.81	(8,677.39)	25,114.00	(19,141.58)
MISCELLANEOUS EXPENSE		583.31	(583.31)	1,000.00	(1,000.00)
NEW EQUIPMENT PURCHASE	24,276.94	18,666.69	5,610.25	32,000.00	(7,723.06)
PAYROLL EXP - REGULAR	300,931.01	336,583.31	(35,652.30)	577,000.00	(276,068.99)
PAYROLL EXP - SRO	31,602.50	37,584.15	(5,981.65)	64,430.00	(32,827.50)
REPAIR & MAINT - AUTOMOB	5,433.69	11,666.69	(6,233.00)	20,000.00	(14,566.31)
REPAIR & MAINT - EQUIPME	775.57	875.00	(99.43)	1,500.00	(724.43)
TELECOMMUNICATION EXPE	1,364.06	1,458.31	(94.25)	2,500.00	(1,135.94)
TRAVEL, TRAINING & MEETI	3,335.34	2,041.69	1,293.65	3,500.00	(164.66)
UNIFORMS/GEAR EXPENSE	4,444.80	4,666.69	(221.89)	8,000.00	(3,555.20)
<b>Expenses</b>	<b>\$397,122.95</b>	<b>\$452,400.65</b>	<b>(\$55,277.70)</b>	<b>\$775,544.00</b>	<b>(378,421.05)</b>
<b>Revenue Less Expenditures</b>	<b>(\$397,122.95)</b>	<b>(\$452,400.65)</b>		<b>(\$775,544.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$397,122.95)</b>	<b>(\$452,400.65)</b>		<b>(\$775,544.00)</b>	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013	Jan 2013	Jan 2013	Jan 2013	Jan 2013
	Jul 2013 Actual	Jul 2013 Budget	Jul 2013 Variance	Dec 2013	Dec 2013 Variance
<b>LIBRARY</b>					
<b>Expenses</b>					
LIBRARY TRANSFER	20,494.00	11,954.81	8,539.19	20,494.00	
<b>Expenses</b>	<b>\$20,494.00</b>	<b>\$11,954.81</b>	<b>\$8,539.19</b>	<b>\$20,494.00</b>	
<b>Revenue Less Expenditures</b>	<b>(\$20,494.00)</b>	<b>(\$11,954.81)</b>		<b>(\$20,494.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$20,494.00)</b>	<b>(\$11,954.81)</b>		<b>(\$20,494.00)</b>	

Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013	Jan 2013	Jan 2013	Jan 2013	Jan 2013
	Jul 2013 Actual	Jul 2013 Budget	Jul 2013 Variance	Dec 2013	Dec 2013 Variance
<b>PARKS DEPT</b>					
<b>Expenses</b>					
FUEL EXPENSES	1,093.41	1,283.31	(189.90)	2,200.00	(1,106.59)
MATERIALS & SUPPLIES EXP	719.77	2,916.69	(2,196.92)	5,000.00	(4,280.23)
MISCELLANEOUS EXPENSE		875.00	(875.00)	1,500.00	(1,500.00)
NEW EQUIPMENT PURCHASE	9,999.00	7,000.00	2,999.00	12,000.00	(2,001.00)
PAYROLL EXP - REGULAR	20,897.77	27,072.50	(6,174.73)	46,410.00	(25,512.23)
PAYROLL EXP - SPORTS COM	26,822.44	30,041.69	(3,219.25)	51,500.00	(24,677.56)
PROFESSIONAL SERVICES		583.31	(583.31)	1,000.00	(1,000.00)
REPAIR & MAINT - EQUIPME	135.00	1,166.69	(1,031.69)	2,000.00	(1,865.00)
SPORTS PARK FUEL	1,077.25	1,166.69	(89.44)	2,000.00	(922.75)
SPORTS PARK MATERIALS	6,546.86	7,000.00	(453.14)	12,000.00	(5,453.14)
SPORTS PARK NEW EQUIP		2,916.69	(2,916.69)	5,000.00	(5,000.00)
SPORTS PARK PROF SERV	19,274.22	17,500.00	1,774.22	30,000.00	(10,725.78)
SPORTS PARK REPAIR/MAIN	128.53	698.25	(569.72)	1,197.00	(1,068.47)
SPORTS PARK UNIFORMS	717.06	437.50	279.56	750.00	(32.94)
SPORTS PARK UTILITIES	10,034.52	20,416.69	(10,382.17)	35,000.00	(24,965.48)
UNIFORMS/GEAR EXPENSE	500.00	437.50	62.50	750.00	(250.00)
UTILITIES EXPENSES	1,309.61	1,283.31	26.30	2,200.00	(890.39)
<b>Expenses</b>	<b>\$99,255.44</b>	<b>\$122,795.82</b>	<b>(\$23,540.38)</b>	<b>\$210,507.00</b>	<b>(111,251.56)</b>
<b>Revenue Less Expenditures</b>	<b>(\$99,255.44)</b>	<b>(\$122,795.82)</b>		<b>(\$210,507.00)</b>	
<b>Net Change in Fund Balance</b>	<b>(\$99,255.44)</b>	<b>(\$122,795.82)</b>		<b>(\$210,507.00)</b>	



Statement of Revenue and Expenditures

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013	Jan 2013	Jan 2013	Annual Budget	Jan 2013
	Jul 2013 Actual	Jul 2013 Budget	Jul 2013 Variance	Jan 2013 Dec 2013	Dec 2013 Variance
<b>TRANSFERS BETWEEN FUNDS</b>					
<b>Revenue</b>					
STREET CITY SALES TAX	63,609.52		63,609.52		63,609.52
STREET COUNTY TURNBACK	25,834.01		25,834.01		25,834.01
<b>Revenue</b>	<b>\$89,443.53</b>		<b>\$89,443.53</b>		<b>89,443.53</b>
<b>Expenses</b>					
STREET CITY SALE TAX	63,609.52		63,609.52		63,609.52
STREET COUNTY TURNBACK	25,834.01		25,834.01		25,834.01
<b>Expenses</b>	<b>\$89,443.53</b>		<b>\$89,443.53</b>		<b>89,443.53</b>

**Statement of Revenue and Expenditures**

Account	Year-To-Date	Year-To-Date	Year-To-Date	Annual Budget	Annual Budget
	Jan 2013	Jan 2013	Jan 2013	Jan 2013	Jan 2013
	Jul 2013	Jul 2013	Jul 2013	Jan 2013	Dec 2013
	Actual	Budget	Variance	Dec 2013	Variance

**Fund Balances**

Beginning Fund Balance	2,032,078.92		
Net Change in Fund Balance	186,702.29	0.13	
Ending Fund Balance	2,218,781.21		

**STREET FUND**  
**Balance Sheet**  
**07/31/13**

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Book Value  
Jul 2013  
Actual

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**Assets**

**Current Assets**

**Cash**

STREET FUND CHECKING ACCT	247,048.77
STREET FUND MONEY MARKET	2,506.27
<b>Total Current Assets</b>	<b>\$249,555.04</b>
<b>Total Assets</b>	<b>\$249,555.04</b>

**Fund Balance**

**Suplus Carryover**

CY SURPLUS (DEFICIT)	(437,095.50)
FUND BALANCE	686,650.54
<b>Total Fund Balance</b>	<b>\$249,555.04</b>
<b>Total Liabilities and Equity</b>	<b>\$249,555.04</b>

**STREET FUND**  
**Statement of Revenue and Expenditures**

	Year-To-Date Jan 2013 Jul 2013 Actual	Year-To-Date Jan 2013 Jul 2013 Budget	Year-To-Date Jan 2013 Jul 2013 Variance	Annual Budget Jan 2013 Dec 2013	Annual Budget Jan 2013 Dec 2013 Variance
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
INTEREST REVENUES	60.05	116.69	(56.64)	200.00	(139.95)
MISCELLANEOUS REVENUES	2,879.48	58.31	2,821.17	100.00	2,779.48
STREET CITY SALES TAX	63,609.52	59,500.00	4,109.52	102,000.00	(38,390.48)
STREET COUNTY TURNBACK	25,834.01	17,379.85	8,454.16	29,794.00	(3,959.99)
STREET STATE TURNBACK	156,844.87	155,458.31	1,386.56	266,500.00	(109,655.13)
<b>Revenue</b>	<b>\$249,227.93</b>	<b>\$232,513.16</b>	<b>\$16,714.77</b>	<b>\$398,594.00</b>	<b>(149,366.07)</b>
<b>Expenses</b>					
FUEL EXPENSES	4,026.37	4,958.31	(931.94)	8,500.00	(4,473.63)
INSURANCES EXPENSE	90.00	1,341.69	(1,251.69)	2,300.00	(2,210.00)
MATERIALS & SUPPLIES EXPENSE	5,951.74	7,583.31	(1,631.57)	13,000.00	(7,048.26)
MISCELLANEOUS EXPENSE		288.19	(288.19)	494.00	(494.00)
NEW EQUIPMENT PURCHASE	43,084.99	2,916.69	40,168.30	5,000.00	38,084.99
PAYROLL EXP - REGULAR	67,035.08	84,000.00	(16,964.92)	144,000.00	(76,964.92)
PROFESSIONAL SERVICES		5,833.31	(5,833.31)	10,000.00	(10,000.00)
REPAIR & MAINT - EQUIPMENT	7,576.22	5,833.31	1,742.91	10,000.00	(2,423.78)
STREET LIGHTS	27,010.22	26,250.00	760.22	45,000.00	(17,989.78)
STREET/ROAD REPAIRS	44,340.13	87,791.69	(43,451.56)	150,500.00	(106,159.87)
TELECOMMUNICATION EXPENSES	1,197.79	1,050.00	147.79	1,800.00	(602.21)
TRAVEL, TRAINING & MEETINGS	461.00	583.31	(122.31)	1,000.00	(539.00)
UNIFORMS/GEAR EXPENSE	1,731.00	1,166.69	564.31	2,000.00	(269.00)
UTILITIES EXPENSES	3,435.93	2,916.69	519.24	5,000.00	(1,564.07)
<b>Expenses</b>	<b>\$205,940.47</b>	<b>\$232,513.19</b>	<b>(\$26,572.72)</b>	<b>\$398,594.00</b>	<b>(192,653.53)</b>
<b>Revenue Less Expenditures</b>	<b>\$43,287.46</b>	<b>(\$0.03)</b>			
<b>Net Change in Fund Balance</b>	<b>\$43,287.46</b>	<b>(\$0.03)</b>			

**Fund Balances**

Beginning Fund Balance	206,267.58	
Net Change in Fund Balance	43,287.46	(0.03)
Ending Fund Balance	249,555.04	

**LIBRARY FUND**  
**Balance Sheet**  
**07/31/13**

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Book Value  
Jul 2013  
Actual

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**Assets**

**Current Assets**

**Cash**

LIBRARY CHECKING ACCT	42,921.78
LIBRARY MONEY MARKET	70,234.18
<b>Total Current Assets</b>	<b><u>\$113,155.96</u></b>
<b>Total Assets</b>	<b><u>\$113,155.96</u></b>

**Fund Balance**

**Suplus Carryover**

CY SURPLUS (DEFICIT)	68,595.24
FUND BALANCE	44,560.72
<b>Total Fund Balance</b>	<b><u>\$113,155.96</u></b>
<b>Total Liabilities and Equity</b>	<b><u>\$113,155.96</u></b>

**LIBRARY FUND**  
**Statement of Revenue and Expenditures**

	Year-To-Date Jan 2013 Jul 2013 Actual	Year-To-Date Jan 2013 Jul 2013 Budget	Year-To-Date Jan 2013 Jul 2013 Variance	Annual Budget Jan 2013 Dec 2013	Annual Budget Jan 2013 Dec 2013 Variance
<b>Revenue &amp; Expenditures</b>					
<b>Revenue</b>					
FINES/LOST ITEMS	1,901.71	1,750.00	151.71	3,000.00	(1,098.29)
INTEREST REVENUES	28.07		28.07		28.07
MISCELLANEOUS REVENUES	753.92		753.92		753.92
TRANS FROM GENERAL FUND	20,494.00	11,954.81	8,539.19	20,494.00	
WASHINGTON CO LIBRARY REVE	80,757.81	80,757.81		138,442.00	(57,684.19)
<b>Revenue</b>	<b>\$103,935.51</b>	<b>\$94,462.62</b>	<b>\$9,472.89</b>	<b>\$161,936.00</b>	<b>(58,000.49)</b>
<b>Expenses</b>					
BOOKS AND MEDIA	20,276.11	20,416.69	(140.58)	35,000.00	(14,723.89)
INSURANCES EXPENSE		525.00	(525.00)	900.00	(900.00)
LIBRARY RESERVE		21.00	(21.00)	36.00	(36.00)
MATERIALS & SUPPLIES EXPENSE	2,190.51	3,033.31	(842.80)	5,200.00	(3,009.49)
MISCELLANEOUS EXPENSE		233.31	(233.31)	400.00	(400.00)
NEW EQUIPMENT PURCHASE		1,166.69	(1,166.69)	2,000.00	(2,000.00)
PAYROLL EXP - REGULAR	57,517.58	62,708.31	(5,190.73)	107,500.00	(49,982.42)
POSTAGE EXPENSE	240.80	233.31	7.49	400.00	(159.20)
PROGRAMS EXPENSE	133.75	291.69	(157.94)	500.00	(366.25)
TECHNICAL SUPPORT	270.00	875.00	(605.00)	1,500.00	(1,230.00)
TRAVEL, TRAINING & MEETINGS	44.08	291.69	(247.61)	500.00	(455.92)
UTILITIES EXPENSES	4,677.12	4,666.65	10.47	8,000.00	(3,322.88)
<b>Expenses</b>	<b>\$85,349.95</b>	<b>\$94,462.65</b>	<b>(\$9,112.70)</b>	<b>\$161,936.00</b>	<b>(76,586.05)</b>
<b>Revenue Less Expenditures</b>	<b>\$18,585.56</b>	<b>(\$0.03)</b>			
<b>Net Change in Fund Balance</b>	<b>\$18,585.56</b>	<b>(\$0.03)</b>			

**Fund Balances**

Beginning Fund Balance	94,570.40	
Net Change in Fund Balance	18,585.56	(0.03)
Ending Fund Balance	113,155.96	



354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

## **Memo**

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Penn, City Clerk  
From: Betty Hummel, Library Board Chair via Melissa McCarville  
Re: Request Approval Salary Increase for Rachel Stump effective August 6, 2013  
Date: August 7, 2013

### **Recommendation**

Betty, the Mayor and Melissa have discussed this increase and agree that it is needed.

### **Background**

As you know, Audra has taken a leave from her position in the library due to an illness in her family. While she is gone Rachel, who is the only other full time employee, has had to take on additional responsibilities to manage the library in Audra's absence. Rachel will also have the added responsibility of training a new staff member as they have recently had one of their part time employees resign.

### **Discussion**

Rachel now at a 3A (\$10.09 an hour), the request is to move her to a 4C (\$11.24 an hour). According to our personnel policy this kind of increase cannot be accomplished without City Council approval. We are asking to back date the effective date for the beginning of the current payroll period.

### **Budget Impact**

With the current staff this increase will cause the payroll budget to go over by approximately \$2,000. This will possibly be balanced out, depending on the time it takes to replace the part time employee. Whatever overage they have in their payroll budget will have to be taken out of another category in their budget. The library staff understands and has no problem with this.



354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

## **Memo**

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Penn, City Clerk  
From: Melissa McCarville  
Re: Request permission to advertise for bid on library renovation  
Date: August 7, 2013

### **Recommendation**

City staff recommends requesting bids on the library renovation.

### **Background**

Several months ago we came before you requesting purchase of 175 Cimarron for a new library. We have contracted with Key Architecture to come up with plans and specs for this renovation.

### **Discussion**

On your table in front of you is the current version of the new floor plan. We will be ready to advertise for a general contractor in the next few weeks in the hopes of opening bids prior to your September meeting so that we can ask for approval at that time.

### **Budget Impact**

The renovation portion of this project will come out of Library reserve funds.





354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

## MEMO

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Penn, City Clerk  
From: Melissa McCarville  
Re: Rezoning Request  
Date: August 5, 2013

### **Recommendation**

Planning Commission voted unanimously to approve the rezoning request from R-1 to MF-2

### **Background**

This property is 2.6 acres of property that forms a triangle on Hwy 170 (please refer to the map with the rezoning application). It is adjacent on 2 sides by duplexes; the third side is some single family homes along the Hwy.

### **Discussion**

Attached is a description of MF-2 zoning. The developer is indicating, at this time, the property would be used for duplexes. Keep in mind that any multifamily residential unit is a permitted use under MF-2 zoning and could be constructed on this property once the zoning is approved. Remember you are not approving the specific use; you are approving the **MF-2 zoning**. There were a few adjacent property owners in attendance at the planning commission meeting however they did not object to the rezoning they were interested in clarification.

Permitted uses include business and professional offices, business and professional services; art and teaching studios, barber and beauty shops, single-family in combination with any of the above uses, duplexes, multi-family, veterinary clinic with no overnight accommodations, governmental offices, essential governmental facilities and services and uses customarily accessory to permitted uses.

Conditional uses may include child care family home and utility facilities such as electric regulating stations or pressure control stations.

Occupation permitted in residential structures utilized for residential purposes in the residential and agricultural districts. An occupation may be carried on in a residential structure in the R-O and A-1 Districts only when:

- (A) Does not require the use of more than fifteen (15) percent of the living area.
- (B) Does not require the use of an accessory building or yard space or any activity outside the main structure not normally associated with the residential uses.
- (C) Does not have a sign in excess of four square feet in area to denote the business, occupation or profession, and such sign must be attached to the structure.
- (D) Does not involve the outside display of goods and services.
- (E) The person operating the home occupation must be the person residing in the residential structure.
- (F) The person requesting a home occupation shall submit a request for the proposed use to the Planning Commission for approval.

(7) MF-1 Single and Multi-family Residential. This district is characterized by single and multi-family residential development on medium-density lots of at least 7,500 square feet. As with other residential zones, this district also serves as a buffer in providing for a graduation in intensity from higher to lower density residential development.

Permitted uses include single-family detached dwelling, multi-family units, and essential governmental facilities and services.

Conditional uses include churches and schools, and utility facilities such as electric regulating stations or pressure control stations.

**(8) MF-2 Multi-Family Residential.** The purpose of this district is to provide for high density residential development for attached living complexes. A minimum of 6,000 square feet of land is required for each dwelling unit. Municipal utility services must be available to be zoned in this classification.

Permitted uses include multi-family units and essential governmental facilities and services.

Conditional uses include utility facilities such as electric regulating stations.

(9) MHP Mobile Home Park District. The purpose of the Mobile Home Park District is to provide areas within the city for the placement of mobile homes; to recognize existing mobile home parks and to allow for their expansions or the establishment of new facilities; and to provide a variety of housing types for all income levels.

Permitted uses shall include mobile homes, laundry facilities (for the mobile home park only), special recreation facilities, essential government facilities and services and uses customarily accessory to permitted uses.

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**ORDINANCE NO. 2013-06**

**AN ORDINANCE REZONING PROPERTIES CONTAINING APPROXIMATELY .18 ACRES (391 S. HUNTER) AND ADJACENT 2.42 ACRES (PARCEL NO. 760-01533-300) PER ATTACHED LEGALS AS REQUESTED BY EUGENE H. GYNNE JR.**

**WHEREAS**, the City of Farmington, Arkansas amended its official zoning and zoning map by Ordinance 2011-02 on March 14, 2011, which was filed for record in the Office of the Circuit Clerk and Ex-Officio Recorder for Washington County, Arkansas in File 2011-00017652; and

**WHEREAS**, certain properties belonging to Eugene H. Gynne Jr. is zoned R-1; and

**WHEREAS**, after a public hearing on July 22, 2013, the Farmington Planning Commission voted during a regular meeting to rezone the Eugene H. Gynne Jr. properties from R-1 to MF-2;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF FARMINGTON, ARKANSAS:**

**Section 1.** That the zone classification of the following described properties are hereby changed as follows:

From R-1, Residential Single Family, to MF-2, Multi-Family Residential, for the real properties described in Exhibit "A" which is attached hereto and made a part hereof.

**Section 2.** That the official zoning map of the City of Farmington, Arkansas, is hereby amended to reflect the zoning change provided in section 1 above.

**Section 3.** Emergency Clause. That the City Council of the City of Farmington, Arkansas further determines that this Ordinance is necessary to change the zoning for property within the City of Farmington; therefore an emergency is hereby declared to exist and this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED, APPROVED AND IN EFFECT this 12th day of .

APPROVED:

By: \_\_\_\_\_  
Ernie Penn, Mayor

ATTEST:

\_\_\_\_\_  
Kelly Thomas, City Clerk

## Exhibit "A"

### Description of .18 acres (391 S. Hunter)

Part of the Southeast Quarter (SE 1/4) of the Northwest Quarter (NW 1/4) of Section Twenty-six (26) in Township Sixteen (16) North of Range Thirty-one (31) West, Washington County, Arkansas, being more particularly described as follows, to-wit: Beginning at a point which is West 26.21 feet and North 00 degrees 34 minutes 29 seconds West 177.43 feet from the Southeast corner of said forty acre tract and running thence West 100.00 feet to a set iron pin, thence North 80.00 feet to a found pipe thence East 99.13 feet to a found pipe, thence South 00 degrees 30 minutes 47 seconds East 80 feet to the Point of Beginning, containing 0.18 acres, more or less. Subject to easements and rights-of-way of record.

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### Description of 2.42 acres (parcel# 760-01533-300)

A part of the Southeast Quarter (SE1/4) of the Northwest Quarter (NW1/4) of Section 26, Township 16 North, Range 31 West, Washington County, Arkansas, being more particularly described as follows: Commencing at the SE corner of said 40 acre tract, said point being an existing pipe, thence West along the South line of said 40 acre tract 127.87 feet to an existing iron for the true Point of Beginning; thence N 00°02'18" W, 78.37 feet to an existing iron; thence N 01°19'51" W, 93.10 feet; thence N 00°02'18" W, 161.40 feet to a set iron; thence N 89°00'54" W, 177.17 feet to an existing iron; thence S 44°56'118" W, 474.39 feet to a set iron on the South line of said 40 acre tract; thence East along the South line of said 40 acre tract 384.19 feet to a set iron; thence N 02°46'00" W, 120.00 feet to a set iron; thence East 86.83 feet to a set iron; thence S 02°46'00" E, 120.00 feet to a set iron on the South line of said 44 acre tract; thence East 43.53 feet to the Point of Beginning, containing 2.42 acres, more or less.

#### ALSO:

The above described 2.42 acre tract having rights of ingress and egress over and across the following described lands: A part of the Northeast Quarter (NE1/4) of the Southwest Quarter (SW1/4) and a part of the Northwest Quarter (NW1/4) of the Southeast Quarter (SE1/4), all in Section 26, Township 16 North, Range 31 West, Washington County, Arkansas, being more particularly described as follows: Beginning at the NW corner of said

NW1/4 of the SE1/4, said point being an existing pipe, thence East along the North line of said 40 acre tract 106.60 feet to the center of State Highway No. 170; thence S 44°39'56" E along said centerline 28.82 feet; thence leaving said highway West 297.27 feet; thence N 02°46'00" W, 20.52 feet; thence East 171.40 feet to the Point of Beginning.

---



# City of Farmington Application for Rezoning

Please fill out this form completely, supply all necessary information to support your request. Your application will not be placed on the agenda for Planning Commission until all information is furnished.

Applicant: Stacey Stalls, Lynd Kelly Day Phone: 479-263-0924  
 Address: 146 E. Main, Farming Fax: 479-267-5912  
 Representative: Stacey Stalls Day Phone: 479-263-0924  
 Address: 146 E. Main, Farm Fax: 479-267-5912  
 Property Owner: Eugene H Gynne Jr Day Phone: 479-409-5496  
 Address: 169 Kildeer Farmington Fax: \_\_\_\_\_  
AR 72-730

Indicate where correspondence should be sent (circle one): Applicant  Representative  Owner

Describe Proposed Property In Detail (Attach additional pages if necessary)

Property Description  
 Site Address -- 3915. Hunter & Adjacent 2.44 acres parcel 780-053-  
 Current Zoning -- R1 Proposed Zoning -- MF-2  
-30C

Attach legal description and site plan (a scaled drawing of the property to be rezoned showing accurate lot lines, surrounding zoning, adjacent owners and a north arrow is required.)

Type of zoning requested and reason for request:

development MF-2, multi Family

Responsibilities of the Applicant:

1. The applicant shall be responsible for providing the name and address of all adjacent property owners. The notice to all adjacent property owners must be sent by certified mail, return receipt requested at least ten (10) days prior to the Planning Commission meeting. Evidence in the form of a signed Affidavit (see attached), that notice has been given to all adjacent property owners by certified mail, return receipt requested, will be submitted. Notification should be sent after the City of Farmington has accepted the application and the date of the public hearing has been confirmed. The required Affidavit and supporting exhibits (mailing receipts, list of property owners of record and copy

of notice) shall be filed with the City of Farmington no later than seven (7) days prior to the meeting date. A sample notice is attached.

2. Pay a \$25.00 application fee
3. Provide a copy of the deed of the property.
4. Written authorization from the property owner if someone other than the owner will be representing the request.
5. Publish the following notice of public hearing in a newspaper serving the City (*Northwest Times, the Morning News, Arkansas Democrat-Gazette or The Farmington Post*). **THE NOTICE MUST APPEAR IN THE PAPER A MINIMUM OF 30 DAYS BEFORE THE PUBLIC HEARING DATE.**

### NOTICE OF PUBLIC HEARING

A petition to rezone the property as described below has been filed with the City of Farmington on the 14 day of June, 2013.

#### PLACE LEGAL DESCRIPTION OF PROPERTY HERE

A public hearing to consider this request to rezone the above described property from R-1 to MF-2 will be held on the 22 day of July, 20013, at 600 p.m. at Farmington City Hall, 354 West Main, Farmington, Arkansas. All interested persons are invited to attend.

A copy of the proof of publication from the newspaper must be provided to the City 10 days before the meeting.

The City will post a sign on the property at a location visible to the public, notifying the public of the intent to rezone the property.

*Applicant/Representative: I certify under penalty of perjury that the foregoing statements and answers herein made, all data, information and evidence herewith submitted are in all respects, to the best of my knowledge and belief, true and correct. I understand that submittal of incomplete, incorrect or false information is grounds for invalidation of the application. I understand that the City of Farmington may not approve my application or may set conditions on approval.*

Stacey Sims Date 6-12-13  
Applicant Signature

*Property Owner/Authorized Agent: I certify under penalty of perjury that I am the owner of the property that is the subject of this application and that I have read this application and consent to its filing. (If signed by the authorized agent, a letter from the property owner must be provided indicating that the agent is authorized to act on his behalf.)*

Sam L. Cox FX Date 6-12-13  
Owner/Agent Signature





ETWATER 30 DAKOTA 24 DAKOTA

9 DAKOTA

15 DAKOTA

19 DAKOTA

27 DAKOTA 25 DAKOTA

31 DAKOTA

35 DAKOTA

33 DAKOTA

39 DAKOTA

43 DAKOTA

397 HUNTER

401 HUNTER

395 HUNTER

393 HUNTER

391 HUNTER

389 HUNTER

381 HUNTER

357 HUNTER

278 HUNTER

280 HUNTER

34 RAINSONG

32 RAINSONG

28 RAINSONG

12 RAINSONG

7 RAINSONG

RAIN SONG

415 HUNTER

411 HUNTER

419 HUNTER

419 HUNTER

24 WOLFDALE

40 WOLFDALE

↑ NORTH





City of Farmington  
354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865

## MEMO

To: Farmington City Council  
Ernie Penn, Mayor  
Kelly Thomas, City Clerk

From: Mark Cunningham  
Re: Add new firefighter  
Date: 8/1/13

### **Recommendation**

I would like to propose that we add Brad Morgan as a new firefighter.

### **Background**

At the end of last year we lost two of our firefighters and I have not filled that position, and I would like to fill one of those with Brad Morgan. Brad Morgan is a Farmington native and lives on Kelli street just a block from the station and is training with us now and is interested in helping us, so I would like to put him on.

### **Budget impact**

None



354 W. Main Street  
P.O. Box 150  
Farmington, AR 72730  
479-267-3865  
479-267-3805 (fax)

## City Business Manager Report August 2013 City Council Meeting

- Work on Casey's should be starting by the end of September. If citizens ask just tell them it is coming soon. Their plan is to have the store completed by the end of the year.
- Please join Homes for Our Troops as we present Sgt. Marshall Kennedy the keys to his specially adapted home! Date: August 17, 2013 Time: 11:00 am Address: 452 Grandview Court, Farmington, AR 72730. Please RSVP to Autumn Hotaling at [ahotaling@HFOTusa.org](mailto:ahotaling@HFOTusa.org).
- The issue of Planning Area Boundary has come up again. "Planning area map" and "territorial jurisdiction" issues have come to the forefront with passage of Act 1053 of 2013. As a result of new territorial jurisdiction limits established by this Act, most cities will be required to revise their planning areas. According to A.C.A. 14-56-412, a planning commission must designate the area within the territorial jurisdiction for which it will prepare plans, and recommended ordinances and regulations. The area designated is known as the planning area. Generally speaking, the planning area is the area (within the territorial jurisdiction) that a city planning commission thinks is going to be "city" at some reasonable future date (typically, 20-25 years henceforth). It is within that area that studies are conducted, and for which plans are prepared. It also typically defines the external circumference of the jurisdictional area where subdivision regulations are enforced. The map, along with a description of the boundaries, should be confirmed by the city council, and must be filed with the city clerk and with the county recorder.

The new Act (which revised 14-56-413), reduced the territorial jurisdiction of cities under 60,000 population to one (1) mile beyond the corporate limits (and to 2 miles for cities between 60,000 – 150,000). It retained the equidistant provision: "If the territorial limits of two (2) or more municipalities' conflict, the limits of their respective territorial jurisdictions shall be a line equidistant between them, or as agreed on by the respective municipalities."

Now, as before, however, the planning area boundary cannot legally extend beyond the statutorily established territorial jurisdiction line. Given these new provisions, it is our hope that new planning area maps, without conflict between neighboring communities, can be established.

Once the planning commission comes up with a map the city council will have to approve it as well. You will have a map at your place that was proposed by regional planning. Let me know if you have questions.

- This is tall grass season. If you see a property that needs attention please let either Dan or me know. You may email us or call city hall and report it; we just need an address.
- If your constituents ask about the condition of ditches in front of their houses let them know that, as a general rule, it is the responsibility of the property owner to maintain ditches. In addition, keeping the tile clean underneath a driveway is also the property owner's responsibility. If anyone has questions about this let Dan know.

*If your actions inspire others to dream more, learn more, do more and become more, you are a leader."*

*-John Quincy Adams*



**City of Farmington**  
**372 W. Main st.**  
**P.O. Box 150**  
**Farmington, AR 72730**

**Fire Department**

**Phone 479-267-3338**  
**Fax 479-267-3302**

### **July 2013 monthly report for Mayor and City Council**

July was an above average month for calls for the Fire department because we had 63 calls for service and that is up a little, but normal for this month.

We have finished all the Hose testing, hydrant testing and maintenance, we have tested all the pumps on the fire trucks also we are ahead of where we should be and that's great.

Seems like they just turned off the water from the sky in this July and it became very dry, so we put on a Red Flag warning of high fire danger. This all came about after we started having brush fires and conditions were favorable for fires breaking out.

Because of the dry weather the flowers at the entrances of the city welcome signs were about to die and they had just planted some additional ones, we decided we needed to water them, so we went out and watered them and they are doing fine now.

I am asking that you approve a new firefighter( Brad Morgan) because we have a opening and I think he will be a good addition to the team.

Thank you for your support;

Mark Cunningham  
Fire Chief

# Situation Type Summary

July 2013 FFD Run Report

Prepared 7/31/2013

Page 1

Situation Type	Dollar Loss	# of Incid's	F.S. Injury	Civ. Injury	F.S. Death	Civ. Death
113 Cooking fire, confined to container	500	1	0	0	0	0
140 Natural vegetation fire, other		1	0	0	0	0
143 Grass fire		3	0	0	0	0
300 Rescue, emergency medical call (EMS) cal		1	0	0	0	0
311 Medical assist, assist EMS crew		43	0	0	0	0
322 Vehicle accident with injuries		2	0	0	0	0
412 Gas leak (natural gas or LPG)		1	0	0	0	0
444 Power line down		2	0	0	0	0
561 Unauthorized burning		1	0	0	0	0
611 Dispatched & canceled en route		6	0	0	0	0
651 Smoke scare, odor of smoke		2	0	0	0	0
<b>Total for all incidents</b>	<b>500</b>	<b>63</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## Journal from 7/1/2013 at 07:00 to 7/31/2013 at 20:00.

00:00 \*\*\*\*\* Tuesday, July 02, 2013 \*\*\*\*\*

19:00 Weekly Meeting / Training:

19:00 1 hour of Foam Training. (01 Administrator)

00:00 \*\*\*\*\* Tuesday, July 09, 2013 \*\*\*\*\*

19:00 Weekly Meeting / Training:

19:00 2 new Firefighters joined. Brad Morgan and Ryan Ackels.

19:00 2 hour Training on Personal Protective Equipment. (01 Administrator)

00:00 \*\*\*\*\* Tuesday, July 16, 2013 \*\*\*\*\*

19:00 Weekly Meeting / Training:

19:00 1 hour review of Standard Operating Guidelines. (01 Administrator)

00:00 \*\*\*\*\* Tuesday, July 23, 2013 \*\*\*\*\*

19:00 Weekly Meeting / Training:

19:00 1 hour review of Firefighting Operations by reviewing videos. (01 Administrator)

00:00 \*\*\*\*\* Tuesday, July 30, 2013 \*\*\*\*\*

19:00 Weekly Meeting / Training:

19:00 1 .5 hours of Confined Space Training. (01 Administrator)

# Farmington Police Dept.

Offenses for Month 7/2012 and 7/2013

8/1/2013 7:25:51 AM

	<u>2012</u>	<u>2013</u>
AGGRAVATED ASSAULT	1	1
AGGRAVATED ASSAULT ON A FAMILY OR HOUSEHOLD MEMBER	2	0
Animal Cruelty	1	0
ASSAULT ON FAMILY OR HOUSEHOLD MEMBER - 3RD DEGREE / APPREHENSION OF IMMINE	3	0
BATTERY - 2ND DEGREE / PURPOSE OF CAUSING INJURY, CAUSES SERIOUS INJURY	1	0
BATTERY - 2ND DEGREE / RECKLESSLY CAUSES INJURY USING A DEADLY WEAPON	0	1
BATTERY - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY	1	1
BATTERY - 3RD DEGREE / RECKLESSLY CAUSES INJURY	1	1
BREAKING OR ENTERING / ARTICLES FROM VEHICLE	0	1
BREAKING OR ENTERING / BUILDING OR STRUCTURE	1	0
Breaking or Entering/Vehicle	3	1
BURGLARY, COMMERCIAL	1	1
BURGLARY, RESIDENTIAL	1	1
CARELESS DRIVING	0	1
CRIMINAL MISCHIEF - 2ND DEGREE / PURPOSELY TAMPERS	1	0
CRIMINAL MISCHIEF - 2ND DEGREE / RECKLESSLY DESTROYS	2	2
DISORDERLY CONDUCT	0	1
DISORDERLY CONDUCT / FIGHTING OR VIOLENT, THREATENING, OR TUMULTUOUS BEHAV	1	0
DISORDERLY CONDUCT / UNREASONABLE OR EXCESSIVE BEHAVIOR	0	1
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES INJURY		

	<u>2012</u>	<u>2013</u>
	6	2
DOMESTIC BATTERING - 3RD DEGREE / PURPOSE OF CAUSING INJURY, CAUSES SERIOUS	1	0
DRIVING ON SUSPENDED LICENSE	0	2
DWI (UNLAWFUL ACT)	1	1
DWI - DRUGS (UNLAWFUL ACT)	0	1
DWI - OPERATION OF VEHICLE DURING DWI LICENSE SUSPENSION OR REVOCATION	0	2
ENDANGERING THE WELFARE OF A MINOR - 2ND DEGREE / RISK OF SERIOUS HARM	1	0
Excess Speed	1	0
FAILURE TO APPEAR	2	6
Failure to Maintain Control	0	1
FAILURE TO PAY FINES & COSTS	10	9
Failure to Register/No Vehicle License	1	0
FLEEING	1	0
Following Too Close	0	1
FORGERY	2	0
FRAUD - FALSE OR FRAUDULENT MATERIAL ON APPLICATIONS, RECORDS	1	0
FRAUD - POSSESS CONTROLLED SUBSTANCE BY FRAUD, FORGERY, THEFT	3	0
FRAUDULENT USE OF A CREDIT CARD / CARD OR ACCOUNT NUMBER IS STOLEN	1	0
HARASSING COMMUNICATIONS / TELEPHONE, TELEGRAPH, MAIL, OR ANY WRITTEN FORM	1	0
Interference with Emergency Communication/1st degree/disables communication	1	0
Interference with Emergency Communications/2nd degree/interrupts	2	0
Kidnapping	0	1
Kidnapping - FALSE IMPRISONMENT - 1ST DEGREE / RISK OF SERIOUS INJURY	1	0



	<u>2012</u>	<u>2013</u>
Left of Center	0	1
No Proof Insurance	1	2
Operating Unsafe Vehicle	0	1
POSSESSING INSTRUMENTS OF CRIME	1	3
POSSESSION OF A CONTROLLED SUBSTANCE - MARIJUANA	0	4
POSSESSION OF A CONTROLLED SUBSTANCE - MISDEMEANOR	0	2
POSSESSION OF METHAMPHETAMINE OR COCAINE WITH THE PURPOSE TO DELIVER	0	1
PUBLIC INTOXICATION - DRINKING IN PUBLIC	1	1
RECKLESS DRIVING	1	1
REFUSAL TO SUBMIT	0	1
RESISTING ARREST - REFUSAL TO SUBMIT TO ARREST / USES FORCE	1	0
Robbery - Aggravated	0	1
SEXUAL ASSAULT 2ND DEGREE/SUSPECT UNDER 18/VICTIM UNDER 14	0	1
Special License Required	1	0
SUICIDE	1	0
TERRORISTIC THREATENING - 1ST DEGREE / THREATENS PROPERTY DAMAGE	1	0
TERRORISTIC THREATENING/2nd Degree	1	1
THEFT GREATER THAN \$5,000 BUT LESS THAN \$25,000 - FROM BUILDING	0	1
THEFT GREATER THAN \$5,000 BUT LESS THAN \$25,000 - FROM VEHICLE	1	0
THEFT \$1,000 OR LESS - ALL OTHERS	6	3
THEFT \$1,000 OR LESS - FROM BUILDING	2	0
THEFT \$1,000 OR LESS - FROM VEHICLE	5	1
THEFT \$25,000 OR MORE - FROM BUILDING		

	<u>2012</u>	<u>2013</u>
	1	0
THEFT \$5,000 OR LESS BUT GREATER THAN \$1000 - FROM VEHICLE		
	1	1
THEFT BY DECEPTION		
	0	2
THEFT BY RECEIVING \$1,000 OR LESS		
	1	0
THEFT OF PROPERTY - LOST, MISLAID, DELIVERED BY MISTAKE		
	0	1
THEFT OF PROPERTY / ALL OTHER		
	2	2
UNAUTHORIZED USE OF A VEHICLE		
	1	0
VIOLATION OF A PROTECTION ORDER		
	0	1
VIOLATION OF CONTACT ORDER		
	1	0
<b>Totals:</b>	<hr/>	<hr/>
	86	71

# Farmington Police Dept.

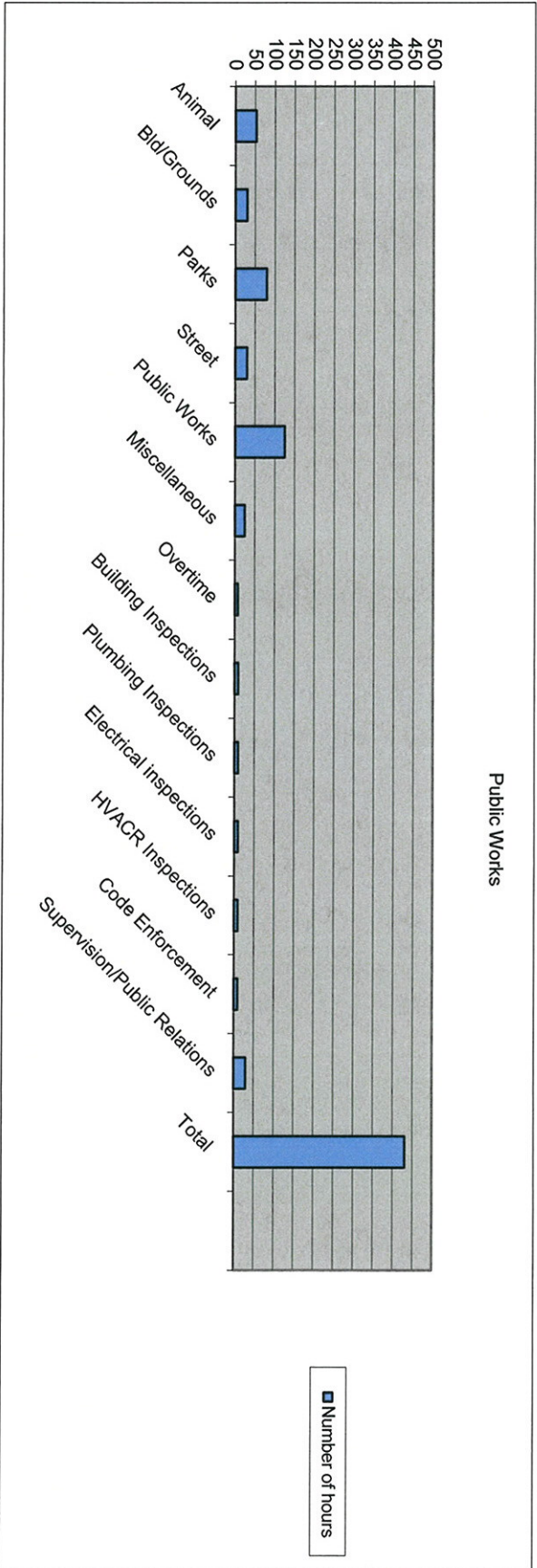
Tickets Issued by Officer and Month for 2013

8/1/2013 7:26:13 AM

Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Apple, Kevin	0	0	0	0	0	0	15	0	0	0	0	0	15
Belew, Justin	38	41	46	23	0	0	0	0	0	0	0	0	148
Bertorello, James	65	28	50	45	54	44	25	0	0	0	0	0	311
Catron, Joshua	0	0	1	0	0	12	43	0	0	0	0	0	56
Coker, Ira	28	27	27	20	15	15	20	0	0	0	0	0	152
Hubbard, Brian	0	0	0	0	21	0	1	0	0	0	0	0	22
Kimball, Geoffrey	74	89	63	53	58	49	43	0	0	0	0	0	429
Parrish, Chad	0	0	2	0	1	5	1	0	0	0	0	0	9
Redfern, William	0	0	7	0	1	0	0	0	0	0	0	0	8
Thompson, Michael	25	6	10	1	24	17	12	0	0	0	0	0	95
Wilbanks, Johnie	0	5	11	4	58	15	23	0	0	0	0	0	116
<b>Totals:</b>	<b>230</b>	<b>196</b>	<b>217</b>	<b>146</b>	<b>232</b>	<b>157</b>	<b>183</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1361</b>

## Public Works Monthly Report For July 2013 By Man Hours

	Number of hours
Animal	60
Bld/Grounds	115
Parks	445
Street	180
Public Works	185
Miscellaneous	0
Overtime	10
Building Inspections	20
Plumbing Inspections	20
Electrical inspections	20
HVACR Inspections	20
Code Enforcement	15
Supervision/Public Relations	40
<b>Total</b>	<b>1130</b>



PLANNING COMMISSION MINUTES  
June 24<sup>th</sup>, 2013

1. ROLL CALL:

PRESENT:

Judy Horne  
Gerry Harris  
Toni Bahn  
Robert Mann  
Matt Hutcherson  
Sean Schader  
Josh Clary come in at 6:05

ABSENT:

Bobby Wilson

2. APPROVAL OF THE MINUTES-MAY 28, 2013: They were unanimously approved.
3. COMMENTS FROM CITIZENS: There were none.

4. PUBLIC HEARING:

- A. Renewal of Conditional Use Request(Fireworks sale)-Pettigrew Fireworks  
Property owned by: Sue Bartholomew  
Property Location: 233 Cimarron  
Presented by Alonzo Pettigrew

Tarren Pettigrew here to represent Pettigrew Fireworks:  
The City said they had on objections.  
There were no Public Comments.

The Planning Commission voted unanimously to approve renewal of their  
Conditional Use request.

5. NEW BUSINESS:

- A. Large Scale Development-Farmington High School Gym  
Property owned by: Farmington High School Gym  
Presented by: Bates and Associates, Inc.

The City wants to add #8 to Chris Brackett's memo (8\*) detention pond be  
approved prior to any grading.  
Geoff Bates here to speak on behalf.

Approval of LSD for FHS Gym pending items from Chris Brackett's memo dated 6-24-2013 being met, including #8 added by City. There were 5 yeses and Josh Clary abstained.

Miscellaneous Items: Housecleaning items re: Gabrielas detention pond. The City Approved the 1<sup>st</sup> reading of landscape ordinance. Plan is for Landscape Ordinance to be voted on during August City Council Meeting.

Judy Horne was publically recognized, by Mayor Penn, for all her had work for City and on Landscape Ordinance.

Motion to Adjourn by Gerry Harris and 2<sup>nd</sup> by Toni Bahn. The motion passed.

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Secretary, Planning Commission

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Chairman, Planning Commission